



# EUHOFA

## INTERNATIONAL ASSOCIATION OF HOTELSCHOOLS

Minutes of the General Assembly of EUHOFA INTERNATIONAL  
Thursday, 11 November, 2010  
Providence, RI, USA

1. Minutes of the General Assembly, Bad Hofgastein, 21 October 2009
  2. Report of activities of the secretariat
  3. Member movements
    - 3.1 *Application and admission new members*
    - 3.2 *Resignations*
    - 3.3 *Change of management*
  4. Targets of the EUHOFA board
  5. Elections: new board members and re-election of current board members
  6. Finances
    - 6a. *accounts 2009/2010 (situation on 30/06/2010) and auditor's report*
    - 6b. *budget 2009/1010*
  7. Future EUHOFA International congresses : Estonia 2011
  8. Miscellaneous
- 

### **1. Minutes of the general Assembly, Badhofgastein, 21 October 2009**

There are no remarks, the minutes approved

### **2. Report of activities of the secretariat /webmaster**

The activities of the secretariat are discussed. The secretariat organized a board meeting in May, a General Assembly in November in Bad Hofgastein and a board meeting in May 2010 in Providence, USA. Besides creating all documents and

minutes of the board meetings and General Assemblies, it takes care of all correspondence to members of the board and school members, processes the membership applications, sends out information concerning Euhofa and keeps up the newly installed member database. This database is used for sending out newsletters and digital invoicing of the membership fees. During the year different events were added to the web site by the webmaster.

The secretariat was moved from Brugge, Belgium to The Hague, The Netherlands as of January 1<sup>st</sup> 2010. Extra domain names such as: .com, .eu and .edu are purchased. For a complete overview see the report handed out at the General Assembly.

### **3. Member Movements**

Thirteen new members joined. (Some are change of management)  
Cingel college Breda, The Netherlands, represented by Conny Janus //  
DCT International Hotel & Business Management school , Vitznau, Switzerland represented by Walter Spaltenstein. //William Blue college of Hospitality Management, North Sydney, Australia represented by Jennifer Jenkins.//  
ROC Zadkine, Rotterdam, The Netherlands represented by Rob de Jong//  
NHTV, Breda, The Netherlands represented by Gienke Osinga//  
Hotelschool Den Haag, Den Haag, The Netherlands represented by Clemens Berendsen//  
Fondazione campus studi del Mediterraneo , Monte San Quirico-Lucca Italy represented by Paola Pardini.//  
Senac Sao Paulo educational Institute, Sao Paulo, Brazil, represented by Ms. Luciana Bon Duarte Fantini and Mrs. Jessica Kobayashi Correa.//  
Emirates Academy of Hospitality management, Dubai , United Emirates represented by Ron Hilfert. //  
International School of Tourism and Hotel management, Kathmandu, Nepal, is represented by Nerenda Bajracharya. //  
Hotel school Lausanne, Lausanne Switzerland, represented by Michel Rochat.  
Tadmor school, Herzliya, Israel, represented by Amir Nuriel. //  
Kenya Utalii College, Nairobi, Kenya, represented by Kenneth Ombongi.

#### **Resignations:**

Herr Bruchhauser from Steigerberger Academy, Bad Reichenhall, Germany

Euhofa International has 204 members in total. 153 are full member and 51 associate member.

### **4. Targets EUHOFA International**

3 realistic goals were set out to realize:

*Communication kit to attract new members:*

We have send the kit to board members to have it tested and 3 months later all Euhofa members had access to it. The message was that each of us are Euhofa Ambassadors and everyone can play an active role in attracting new members. Are we satisfied with the results? We do have some extra members. Some of these are from new EUHOFA-countries like Brazil and the United Emirates ect., but more new members were expected. The communication kit is still available on the website.

*Activate the Euhofa website for networking purposes:*

Concerning the events and the newsletters: One of the main goals for the Euhofa website could or would be the exchange of information about activities or events in the member schools. Using the events option is a very easy way to do this. One just have to send an e-mail to the webmaster or to any member of the board and the event can be added to the website. An e-mail is send to all our members to draw their attention to the activity.

Results: In comparison to the past, the use of the events button has increased enormously. Since last congress, no less than 10 events appeared on the website. Some events were brought to the attention of our members by sending newsletters or news e-mails. In total nine news e-mails were sent out after board approval. It is still the ambition that every EUHOFA member can add a specific request or question onto the forum. Forward your question to the secretariat and we will add this to the forum. An e-mail will be send out to all our members to visit the forum and are asked to reply.

*Involving the industry, the HR-managers, to our congresses:* The 49th congress in Providence was an example of this. The discussion with the leaders in the alumni panel and the employment fair with no less than 6 important players from the hospitality industry was an example of good practice. We should continue on this path.

## **5. Elections: new board members and re-election of current board members**

This year four board members are at the end of their term. Two of them are re-electable and two board members are serving their last term. The first person that is re-electable is Mr. Richard Brush. All members vote favorably for another term. The second board member who is re-electable is Mr. Luis Serra, from Spain. All members vote favorably for another term. The following board members have served all their terms and are not re-electable:

They are Vice President Mr. Sam Salvisberg from Switzerland and Mrs. Esme Chalita Kaim from Mexico. A letter was sent to all full members concerning the election of new board members. All full members were able to apply for a position on the Euhofa board. Two candidates have applied: Mr. Javier Gonzales from Mexico and Mr. Michel Rochat from Switzerland. Both are voted in as Euhofa board member by unanimous vote. Unfortunately Mr. Michel Rochat was not able to be present due to an important meeting in Switzerland he had to attend. The board decided that the vote can take place in his absence. A short CV and Photo was displayed at the General Assembly. Sam Salvisberg is asked to congratulate Mr. Rochat with his first term on the Euhofa board.

Mr. Luis Serra has agreed to take over the tasks of Vice President from Sam Salvisberg.

Sam Salvisberg and Esme Chalita Kaim held short speeches in which they declared that they were honored to have been part of the Euhofa board. They each stay active members.

## **6. Finances**

The financial reports are presented.

*6.1. Accounts 2009/2010* (situation on 30/06/2010) and auditor's report

The total balance of € 147.899.92 on the 30<sup>th</sup> of June 2011 with a profit of € 4493.

37 All financial statements are handed out to the members present. Treasurer Mr. Gerald Lipman explains the results of the past year.

The report from audit office Cleppe, Keunen and Partners who have examined the accounts is read out. Based on this report and their own findings, the auditors declare that the financial statements give a true and fair view of the assets and financial position as of June 30<sup>th</sup> 2010 and the results of the year then ended.

The proposal from the auditor to discharge the board from liability is accepted by unanimous show of hands.

*6.2. Budget 2010/2011*

The aim for 2010-2011 is a budget of € 24.650.00 An extra provision of € 5000.00 is taken for extra expenses for the 50<sup>th</sup> congress in Estonia.

## **7. Future EUHOFA International congresses**

A sparkling presentation was held by Pärnu College and University of Tartu Estonia for the 50<sup>th</sup> Euhofa International congress in September 2011.

The program is introduced by Heli Tooman, Henn Vallimäe, Toomas Undusk and the rest of their enthusiastic team. The theme of the congress is: *"Well-being and quality of life through Hospitality Education"*

The congress of 2012 will be organized by Hotel schools Spermalie and Koksijde, Belgium.

## **8. Miscellaneous**

Survey congress: Mr. Richard Brush asks everyone to fill out the survey if they have not done so yet.